



Preparing a Lodge / Chapter Information Sheet

A **Lodge/ Chapter Information sheet** (formerly known as a Lodge Profile in The Members Pathway) is a really useful tool to give to someone who may be interested in joining freemasonry. It should include answers to those questions that a prospective candidate may ask in a simple format and using everyday language.

As a part of putting together your information sheet, think about how it is going to look like a printed document. Is it a single side of A4, double sided bi-fold, or trifold etc. Make the information that you include work for you and keep it simple.

As a general recommendation, consider the following:

1. Introduction to your Lodge or Chapter
 - a. A brief history.
 - b. What is your unique selling point
 - Special interest Lodge for example football, scouts, etc.
 - Profile of membership i.e., Doctors, police, artisans, engineers.
 - Do you meet in during the day.
 - **Chapters: are you linked to a single Craft Lodge or are new members welcome from any Lodge.**
 - c. Where do you meet, when and how often.
2. Information about Freemasonry (Craft / Royal Arch or both)
 - a. The basic aims.
 - b. Ceremonial in the Lodge / Chapter room.
 - c. Festive board arrangements do you dine in, dine out, buffet style, fine dining.
3. What are the costs (If you include this information you will need to remember to update if the Lodge, Province, or UGLE /SGC costs change)
4. Why should I join?
5. Do you hold social functions?
6. How do you support the community?
7. Where can I find out more?
 - a. Contact email
 - b. Links to your social media or webpage

The **Building Together** interactive guide provides additional resources for preparing your *Lodge / Chapter Information sheet*. It prepares the *Information Sheet* by firstly completing a full review of your Lodge / Chapter and then extracting the required details to generate the Information Sheet.

The interactive Building Together guide can be downloaded from <https://solomon.ugle.org.uk/> or accessed from the QR Code.



An example of a Lodge Information sheet is available on the Provincial website:

<http://www.devonshirefreemasons.org.uk/building-together>